

No. R-11017/27/2017-L&M
Ministry of Agriculture and Farmers' Welfare
Department of Agriculture, Cooperation and Farmers' Welfare
(Office of Central Registrar of Cooperative Societies)

Krishi Bhawan, New Delhi
Dated 31st March, 2017

CIRCULAR

Subject: Filing of Annual Returns for the year 2015-16 under section 120 of MSCS Act, 2002 – reg.

Under section 120 of the MSCS Act, 2002, all the multi-state cooperative societies are required to file their Annual Returns with the Central Registrar of Cooperative Societies within six months of the closure of the accounting year. Accordingly, the Annual Returns for the year 2015-16 had to be filed on or before 30.09.2016. It has been observed, that even after six months have passed from the last date of filing the Annual Returns, many multi-state cooperative societies so far, have not done so. This is a gross violation of the provisions of the Act and Rules made thereunder.

2. In view of the above, it is directed that all the multi-state cooperative societies shall file their returns for the year 2015-16 and upload the same immediately on the departmental website address www.msccs.dac.gov.in **latest by 30.04.2017**, with the following details :-

- a) Annual Returns of the activities;
- b) Audited statements of accounts along with auditor's report thereon and compliance report of the society;
- c) Plan for surplus disposal as approved by the General Body;
- d) List of amendments to the bye-laws of the multi-state cooperative societies;
- e) Declaration regarding date of holding General Body Meeting and conduct of elections where due (next due date for holding the election to the Board of Directors (BoD));
- f) The total number of nominal members of the societies as on last date of the financial year;
- g) List of existing BoD specifying the date on which such Board was elected.

3. A hardcopy of the Annual Return uploaded on the website shall also be sent to the following address :-

Section officer, L&M Section
Room No. 397, Ministry of Agriculture and Farmer's Welfare
Department of Agriculture, Cooperation & Farmers' Welfare
Krishi Bhawan, New Delhi - 110001.

4. If the aforementioned Annual Returns are not uploaded in the website and hard copies of the same are not received in this office on or before the stipulated date, it shall be presumed that the concerned multi-state cooperative society is not functioning as per provisions of the Act and Rules made thereunder, and appropriate action for winding up the said society under section 86 of the Act shall be initiated as per the provisions of the MSCS Act, 2002. No further notice in this regard will be issued.

5. This Department is dispensing with the system of sending individual communication to multi-state cooperative societies by way of hard copies. All circulars shall be posted on the website of the Ministry (www.msccs.dac.gov.in) and all the societies are, therefore, advised to ensure that they regularly check the website of the Ministry at least once a week so that no important communication from the Department is missed. All Notices for hearing/personal appearance/submission of documents shall also be posted in the Ministry's website and no separate written communication by way of hard copy shall be done henceforth by the Department. All the multi-state cooperative societies are requested to take note of this and even those multi-state cooperative societies which have sent a copy of Annual Returns for 2015-16 by post are required to upload a copy of the same on the website of the Department within **30.04.2017**.

Ashish Bhutani

(Dr. Ashish Kumar Bhutani)
Joint Secretary (Cooperation)
& Central Registrar of Cooperative Societies
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Distribution to :

- i) All multi-state cooperative societies/federations;
- ii) Shri Suraj, Senior Programmer, NIC, for uploading on the departmental website www.msccs.dac.gov.in